

## Merchandising Internship

Location: Shanghai, China

- Largest designer glasses e-commerce retailer worldwide ([www.smartbuyglasses.com](http://www.smartbuyglasses.com))
- Multicultural team representing over 20 nationalities
- Fast growing, dynamic and young company culture

### Company Profile

Motion Global operates the SmartBuyGlasses Optical Group, the world's leading designer eyewear e-retailer. With operations across Asia Pacific, Europe and the Americas, Motion Global's portfolio of domain properties are market leaders in over 30 countries & 15 languages worldwide. With over 160 employees we retail the world's best eyewear brands including Ray-Ban, Tom Ford, Gucci and many more. SmartBuyGlasses has a young, international and entrepreneurial culture that promotes fast career progression and self-development. Passionate and effective employees are usually promoted quickly to managerial positions, operating teams with high degrees of responsibility.

For more information see [motionglobal.com](http://motionglobal.com) & [smartbuyglasses.com](http://smartbuyglasses.com). SmartBuyGlasses recently won the [Westpac AustCham Entrepreneurial Award](#)<sup>1</sup> and was featured on [Bloomberg](#)<sup>2</sup>.

We are looking for MC Interns to join our merchandising department.  
我们正在寻求若干电子商务产品部- 实习生加入到我们的产品部门。

Your job responsibilities will include:

你的岗位职责将包括:

- Assist the department manager to update information about our products on our website
- 协助部门经理进行网站商品信息的更新
- Interpret large amounts of data and organize it in a clear and effective way in Excel
- 使用清晰、有效地方式解释大量的数据，并汇总至 Excel 中
- Use Excel for product information integration and data analysis
- 运用 Excel 进行产品信息集成和数据分析
- Use Photoshop to edit, resize and rename photos to meet our website's standards
- 根据我们网站的标准，运用 Photoshop 进行相关照片的编辑、调整和重命名
- Conduct price and online competitor analysis
- 针对价格和线上竞争对手进行分析
- Other tasks assigned by the Merchandising Manager
- 产品部经理委派的其它工作任务

The candidate will have the following capabilities:

求职者将具备以下能力:

- Associate or Bachelor degree (or soon to be graduate)
- 大专或本科学历（或即将毕业）
- Advanced level in English for reading and writing (CET 6)

<sup>1</sup> [www.westpac.com.au/about-westpac/media/media-releases/2014/30-may](http://www.westpac.com.au/about-westpac/media/media-releases/2014/30-may)

<sup>2</sup> [www.bloomberg.com/video/pick-the-right-pair-of-glasses-with-smartbuyglasses-Qh138l0qTr-OE0hOP1pmhg.html](http://www.bloomberg.com/video/pick-the-right-pair-of-glasses-with-smartbuyglasses-Qh138l0qTr-OE0hOP1pmhg.html)

- 精通英语阅读和写作（大学英语六级）
- Advanced/intermediate in Microsoft Excel (i.e., PivotTable)
- 精通 Excel 办公软件（例如：数据透视表）
- Basic Adobe Photoshop skills
- 掌握基本的 Adobe Photoshop 技能
- Detail-oriented, patient and the ability to work under pressure
- 工作细致耐心，具备在压力下工作的能力
- Positive attitude and a team player
- 积极的态度及团队合作精神
- Major in E-commerce is a plus
- 电子商务相关专业可优先考虑
- Available to work at least 4 full days a week
- 每周至少可以工作 4 天

### How to Apply

Please send your English and Chinese Resume to: [shirley.xu@motionglobal.com](mailto:shirley.xu@motionglobal.com)